



## **Ethics Committee**

(Reviewed by Ethics Committee, 2005; June 5/06, June 17/08, Aug 27/10, June 5/12; June 24/14; Nov 4/16; June 20/18, June 9/20; June 16/22)

(Reviewed by the Board of Directors/05; September/06, June/07, Sept 29/08, Sept 27/10; June 11/12 June 10/13; Sept 29/14; Aug 31/15; Jun 13/17; August 27/18; November 30, 2020; September 26/22)

### Committee Mandate:

To advance the integrity of the early learning and child care field through the promotion of ethical practice.

### Duties & Responsibilities:

1. Ensure the provision of ethics training throughout the Province of Manitoba.
2. Set standards and guidelines for quality of ethical training.
3. Collaborate with the Public Policy and Professionalism Committee on their work toward professionalism.
4. Collaborate with various organizations to deliver the Best Choices Ethics workshops and/or series.

### Composition of the Committee:

The committee shall consist of guides who have completed the 4-part series and a train the guide program. The committee shall appoint a chairperson and a representative to the Public Policy and Professionalism Committee.

MCCA staff support and technology will be provided by MCCA.

### Time Requirements:

Meetings are held as required. Members of the committee are expected to attend meetings, guide workshops as appropriate, and contribute to the committee work to be considered active on the committee.

### Accountability:

Members of the committee are accountable to the MCCA Board of Directors through the Executive Director.

Operational Policies:

1. All members of the Ethics Committee shall maintain confidentiality of committee information, including information that is verbally presented or written and is of a sensitive nature and has been deemed to be CONFIDENTIAL.
2. Committee members must be MCCA members in good standing; must sign a Confidentiality Agreement; must have no more than 3 absences of the committee meetings held each year in order to remain eligible to participate.
3. Committee members must bring knowledge, expertise, and awareness of issues specific to this committee, and be non-partisan and objective.
4. Members of this committee must, in the opinion of other committee members and the MCCA Board of Directors, be free of any relationship that would interfere with his or her exercise of independent judgment.
5. A majority of the members of the committee must be present in person, by phone or by virtual platform to constitute a quorum.
6. Committee members may be asked to act on activities as referred from the MCCA Board of Directors.
7. Committees will operate in accordance with MCCA's Volunteer Manual and the Ethics Committee Policy Manual.
8. The Committee shall elect a chairperson for a two-year term.