

PROFESSIONAL PROFILE

- * Over twenty years experience working with children in preschool, childcare and educational institutions.
- * Perceptive, sensitive listener demonstrating strength in assessing children's needs and priorities.
- * Committed to the educational, emotional and intellectual development of children in educational settings.
- * Ability to communicate with many types of people, developing rapport and gaining trust.
- * Ability to research, organize and develop strategies and projects needed for children's needs.
- * Highly organized with attention to detail, good sense of responsibility, self- motivated, and punctual.

PROFESSIONAL EXPERIENCE

- 2020 - Present **Balmoral Hall School**
- Substitute child care worker/Educational Assistant
- 2018 - 2019 **Child Care Worker (ECE III)**
Horizon Children's Centre – Access Centre (Winnipeg MB)
- Childcare worker in Infant Room/Toddler Room/Preschool Room
- Replacing Room Supervisor for program planning
- 2015 - 2016 **Child Care Worker (ECE III)**
Lindenwoods Child Care Centre (Winnipeg MB)
- Childcare worker in Preschool Room
- Prepared morning snacks for Centre
- 2008 - 2015 **Child Care Worker (ECE III)**
Wee Care Child Center (Carman MB)
- Child care worker in Before & After School program
- Child care worker in Infant / Toddler program & Pre School room
- 2003 - 2007 **Educational Assistant**
Parkland Elementary School (Winkler MB)
- Assisted special needs student in Kindergarten with classroom duties
- Speech therapy in various Grade levels; assisted students in grades 3-7
- 2003 **Special Needs Child Care Worker (ECE III)**
Winkler Day Care Centre (Winkler MB)
- Worked with a special needs child on a one-to-one basis 3 days/week
- Worked with children from infant stages to school-age
- 1996 - 2001 **Instructor**
Sylvan Learning Centre (Dryden ON)
- Upgraded adults and teaching remedial subjects to students grades K-12
- Language Arts, Writing Skills, Mathematics, Early Reading, ESL, Study
- 1991 **Infant Child Care Provider (ECE III)**
University of Winnipeg Infant Child Care Program (Winnipeg MB)
- Provided warm, supportive, stimulating care to infants aged 3 to 24 months in a small group environment (Maternity Leave replacement)

- 1989 - 1990 **Early Childhood Educator (ECE III)**
Teulon Day Care Inc. (Teulon MB)
 - Provided care to children 2 years to 6 years in a large group situation (Maternity Leave replacement)
- 1983 - 1986 **Early Childhood Services Teacher**
Big Valley E.C.S. Society (Big Valley AB)
 - Taught Kindergarten-equivalent program 2 days a week
 - Helped establish various policies & guidelines for the parent group organization
- 1984 - 1987 **Child Care Worker (CCA)**
Stettler Regional Child Care Centre (Stettler AB)
 - Worked as Childcare provider and Assistant Director to children
 - After School aged children and Special Needs children
 - Responsible to plan programs and find resources for staff and centre
- 1982 - 1983 **Child Care Worker (CCA)**
University of Calgary Day Care Centre (Calgary AB)
 - Provided childcare in large group settings ages infants to 6 yrs, including special needs children
 - Worked as paid summer employee

Volunteer Work Experience

- 2016 - Present Nursery Coordinator at Charleswood United Church
 2002 - 2010 Coach/Director/Equipment Manager - Carman Minor Soccer
 2002 - 2005 Parent Advisory Council Member Carman Elementary School
 1991 - 1994 Property Committee for Teulon United Church
 1985 - 1988 Stettler Society for the Prevention of Family Violence Volunteer
 1983 - 1988 Chairperson for Big Valley United Church

EDUCATION AND TRAINING

- 1981 - 1983 University of Calgary
Bachelor of Education
- 1977 - 1981 University of Alberta
Bachelor of Arts
- 1976 - 1977 Bonnie Doon Composite High School Edmonton
Senior High School Diploma

PROFESSIONAL MEMBERSHIPS

- 2008 - 2016 Manitoba Child Care Association (MCCA) Winnipeg, Manitoba
- 1984 - 2016 Canadian Association for Young Children (CAYC) Winnipeg, Manitoba
- 1984 - 2016 Child Care Advocacy Association of Canada (CCAAC) Ottawa, Ontario

REFERENCES

Ms. Bree MacGillivray
Child Care Manager
BH Beginnings Balmoral Hall School
630 Westminster Avenue
Winnipeg, Manitoba R3C 3S1
204 - 784 - 1600 ext. 643
bmacgillivray@balmoralhall.ca

Ms. Jennifer Trumbula
Centre Manager
Horizon Children's Centre – Access Centre
280 Booth Drive
Winnipeg, Manitoba R3J 3R7
204 – 832 - 9732

Ms. Sharon Allen
Director
Lindenwoods Child Care Centre
1 Princemere Road
Winnipeg, Manitoba R3P 1K9
204 - 489 – 7056 work

Mrs. Lucille Hayward
Director (Retired)
Wee Care Child Center
295 – 1st Street SW
Carman, Manitoba R0G 0J0
204 - 510 – 0242 home

Mrs. Lori Janzen
Resource Teacher
Parkland Elementary School
1100 Roblin Boulevard W
Winkler, Manitoba R6W 1G2
204 - 325 – 6373 work

