

# Quick Fact Sheet for Online Board Governance

MCCA worked with People First HR Services to develop **The Basics of Effective Board Governance: An Online Board Orientation Resource for Early Learning & Child Care Centres.**

This training series provides information to assist the board of directors in understanding their *roles and responsibilities, accountability, authority* and how to conduct *effective meetings*. The governing board is the legal entity and authority for a not for profit child care centre. It is accountable for the proper conduct of the centre's business and for all aspects of the centre's programs, staff and funds.

Each of the three modules is approximately 30 minutes and are designed to help both board members and the centre administrator(s) to understand their governance responsibilities individually and as an organization.

## How do I register?

To register, go to [www.mccahouse.org](http://www.mccahouse.org), from the drop down menu, click on professional development, from that drop down menu, select Board Governance. Once registered, you will receive a link from People First HR with the login instructions. The link will only be active for three months. You will receive weekly email reminders to complete the course.

## Who do I register?

Each centre board member and the centre administrator(s) should register separately to maximize the learning opportunity.

## How do I use it?

The modules can be viewed either individually or in a group setting. Although board members and administrators will register on an individual basis, centres might choose to watch the modules in a group setting.

Each module has a number of activities/quizzes which can be used to encourage group discussions and enhance the educational experience.

Upon completion of all three modules, the system will automatically generate a certificate of completion for each participant who has completed the course. The participant can then choose to print the certificate. **Each individual person needs to complete all three modules using their personal login access to receive a certificate. Group viewing of the modules will only produce 1 certificate.**

## What is the cost?

The cost is \$35/registration.

The Online Board Governance Orientation is part of Manitoba's Action Plan, under the Canada-Manitoba Early Learning and Child Care Agreement. As such, subsidy is available for licensed not for profit facilities in Manitoba. Each centre will receive a subsidy of \$420 (to cover 12 registrations). Centres that have affiliate licenses, will receive an additional \$70/ license (to cover 2 more registrations).