

TESSA MCKAY

Phone: 204-990-6270

Email: muhtessamckay19@gmail.com

394 Arlington Street, Winnipeg MB

SUMMARY OF QUALIFICATIONS

- Friendly and dependable, determined to provide quality experience for customers or clients.
- Able to work well as a member of a team or independently to efficiently accomplish tasks.
- Proven ability to carefully listen and follow directions, receives critical feedback well and is dedicated to professional development.
- Resilient in overcoming obstacles to achieve goals.
- Persistent in meeting deadlines.
- Quick learner, hardworking and flexible in daily tasks.
- Creative and focused; motivated to learn new skills and try new experiences.
- Able to lift and move up to 50lbs.
- Proficient in computer use, including Microsoft Word and Gmail.
- Able to understand spoken Ojibway language.

DEMONSTRATED SKILLS

Customer Service and Communication Skills

- Worked as a team, ensuring a clear and accurate transfer of information to co-workers.
- Communicated effectively with people of all ages and backgrounds.
- Acted with kindness and compassion while interacting with fellow volunteers, co-workers and clientele.
- Prepared various foods for cooking and serving to guests and customers, including vegan meals.
- Provided a warm environment for guests by maintaining a friendly and approachable attitude.
- Resolved conflict in a calm and sensitive manner, ensured positive relationships were maintained.

General Labour Skills

- Accomplished errands and cleaned up grounds as required.
- Maintained the curb appeal of a residence through landscaping, unloaded large rocks to build pathways.
- Washed dishes, provided meals and attended to the requests of staff and customers.
- Followed regulations for sanitization, and assisted in the maintenance of a hygienic environment for animals and program attendees.
- Assisted with moving boxes and furniture; organized and strategically loaded boxes in a truck

WORK EXPERIENCE

Server	Sunvalley Restaurant	2021 - Present
Mover and Maintenance	Kildonan Common (Private Residences)	2020 - 2021
Server	Keesha's Kitchen	2019 - 2020

VOLUNTEER EXPERIENCE

Fort Whyte Alive Cultural Studies	Miles Macdonell Collegiate	May 2017 2017 - 2018
--------------------------------------	----------------------------	-------------------------

EDUCATION

Winnipeg Adult Education Centre	2020 - Present
Gimli High School	2019
Miles Macdonell Collegiate	2017 - 2018

REFERENCES AVAILABLE UPON REQUEST