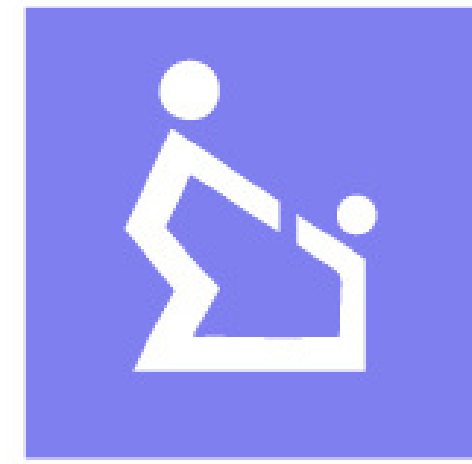
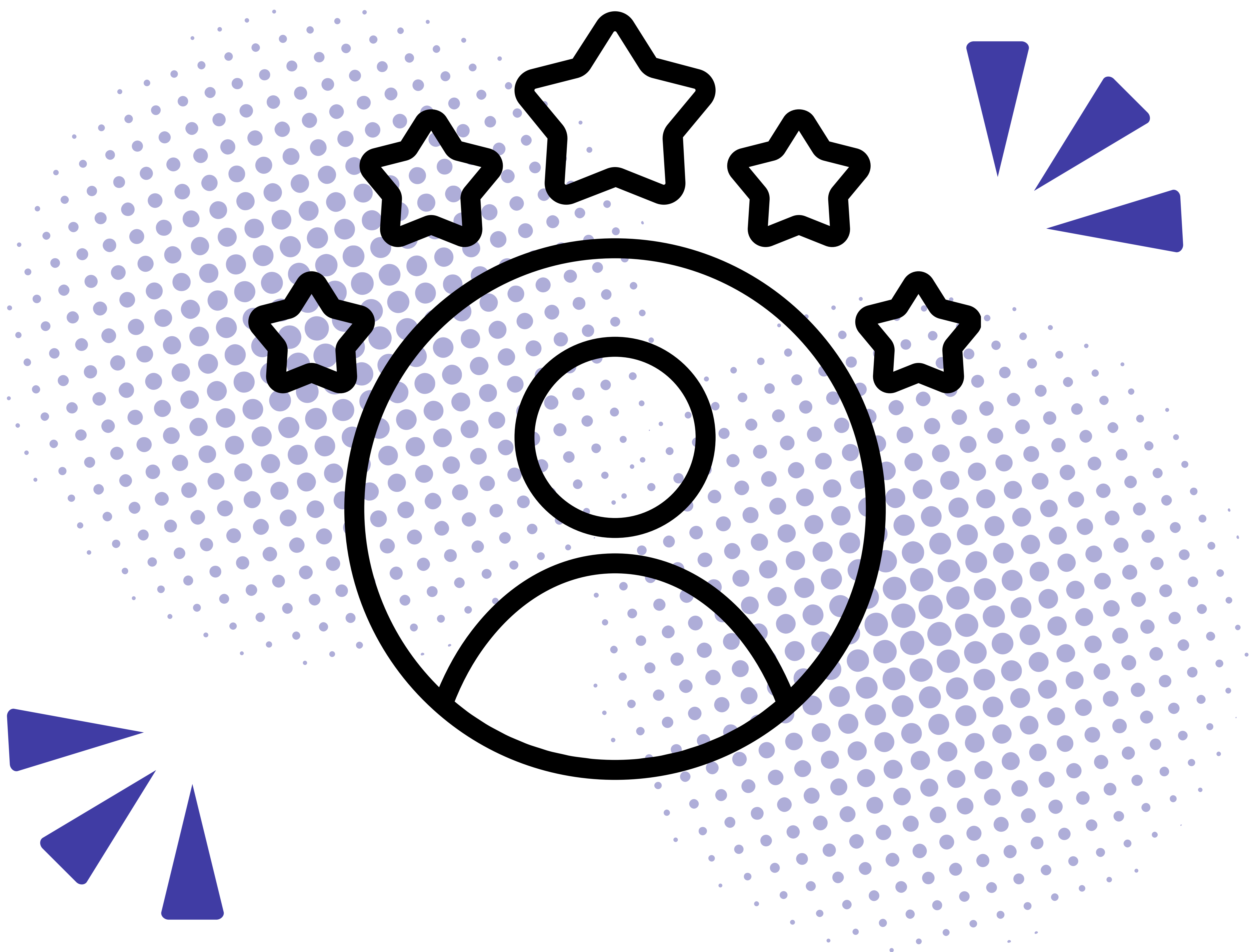




Manitoba Child
Care Association

QUICK GUIDE

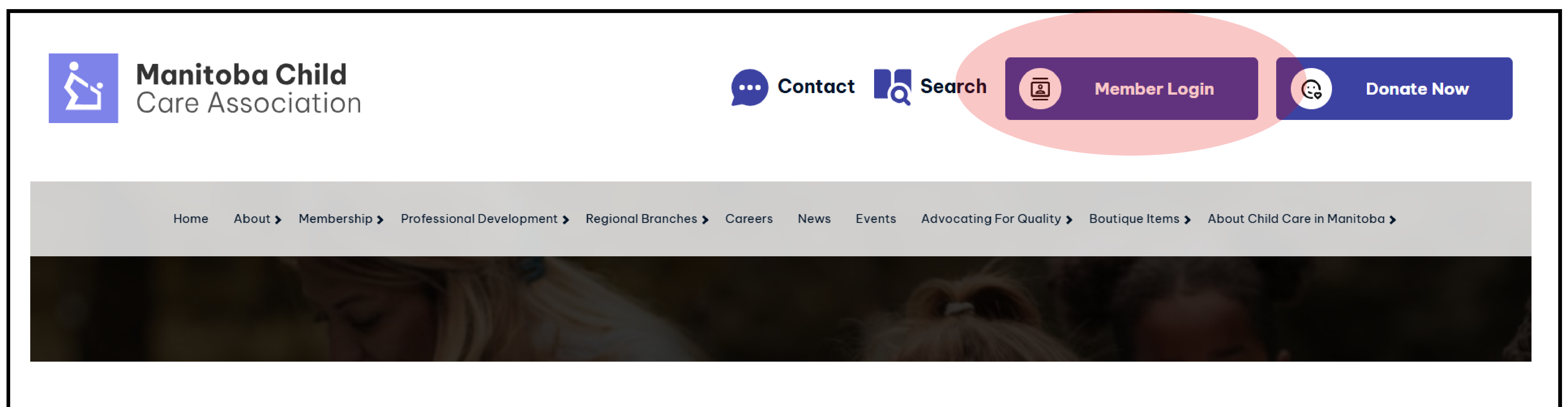


FOR YOUR ONLINE MCCA ACCOUNT

LOGGING INTO YOUR MCCA ACCOUNT

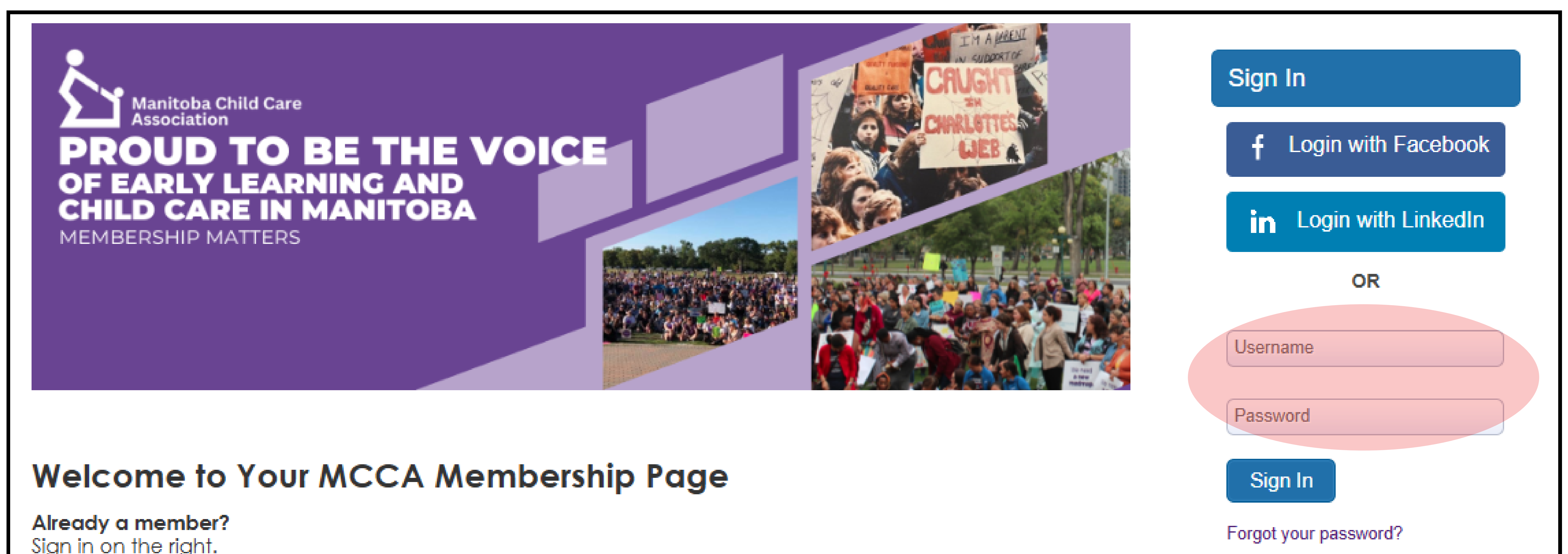
Visit MCCA's website: **www.mccahouse.org**

Click the **Member Login** button at the top right corner.



You will be redirected to **Your MCCA Membership Page**.

To sign in, enter your username and password on the right side.



Don't know your username and/or password?

Click **Forgot your password** and enter your email address.

An email will be sent to the address associated with your profile. The email will contain a link back to our website which will allow you to reset your password.

Once your password is reset, your username will appear.

ACCESSING YOUR DIGITAL MCCA CARD

After logging in, click **Manage Profile** on the right side of the page.

Under Information & Settings, click **Membership Card** to view your MCCA card. Your MCCA number will be shown on your card. Take a screenshot of your card for easier access when redeeming member discounts.

Visit our website for our Member Rewards program:
www.mccahouse.org/membership/member-rewards



The screenshot displays the Manitoba Child Care Association website. At the top, there is a header with the logo and name, and a navigation bar with links: Member Home, Events, Forms, Centres, Guides, Careers, Family Child Care, and Boutique. A search bar is located on the right. The main content area is titled "Manage Profile" and includes instructions on how to manage account information, employees, and dues. A sidebar on the right contains links to "My Profile", "Join MCCA Today!", and "Benefits". The "Information & Settings" section is highlighted with a red oval, showing options for "Edit Bio", "Preferences", "Membership Card", and "Manage Connected Apps".

Print Page | Contact Us | Sign Out

Manitoba Child Care Association

Member Home | Events | Forms | Centres | Guides | Careers | Family Child Care | Boutique

Enter search criteria...

Manage Profile

Profile Home

From this page, you can navigate to change your account information such as mailing address, email or contact information, by selecting "**Edit Bio**".

To Manage your employees information, select "**Employees**".

To pay for, or print your employees dues for MCCA, select "**Invoices, Payments & History**".

Information & Settings

Edit Bio
Update your information and choose privacy settings for individual fields.

Preferences
View and manage preferences and notification settings for your account.

Membership Card
View or print your personalized membership card.

Manage Connected Apps
Manage your connected accounts for single sign on permissions.

My Profile

- » Profile Home
- » Manage Profile
- » Groups
- » Messages
- » Membership Info

Join MCCA Today!

Benefits

Physical Card Replacement

New members receive a physical MCCA membership card (attached to their membership letter) in their new member package. While your digital card is free, there is a \$10 replacement fee for the physical card.

CHANGING YOUR PERSONAL INFORMATION

Click **Manage Profile** on the right side of the page.

Click **Edit Bio** to update your personal information such as your address, phone number, email, and more. Keep your information current to receive important updates and benefits involving your membership.

Manage Profile

 Profile Home

From this page, you can navigate to change your account information such as mailing address, email or contact information, by selecting "[Edit Bio](#)"

To Manage your employees information, select "[Employees](#)"

To pay for, or print your employees dues for MCCA, select "[Invoices, Payments & History](#)"

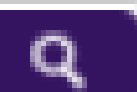
Information & Settings

**Edit Bio**
Update your information and choose privacy settings for individual fields.

**Preferences**
View and manage preferences and notification settings for your account.

**Membership Card**
View or print your personalized membership card.

**Manage Connected Apps**
Manage your connected accounts for single sign on permissions.



My Profile

- » [Profile Home](#)
- » [Manage Profile](#)
- » [Groups](#)
- » [Messages](#)
- » [Membership Info](#)

Join MCCA Today!

Benefits

QUICK ACCESS

The tabs at the top of the page provide quick access to our careers page, events, boutique, and several forms (Morris Insurance, application forms, remittance forms, member guides, and more).

**Manitoba Child Care Association**

[Print Page](#) | [Contact Us](#) | [Sign Out](#)

[Member Home](#) | [Events](#) | [Forms](#) | [Centres](#) | [Guides](#) | [Careers](#) | [Family Child Care](#) | [Boutique](#)

For additional assistance regarding your online account, email
info@mccahouse.org