



**Call for Applications to the Provincial Board of Directors  
and  
Resolutions for the Provincial Annual General Meeting 2026**

Dear Members:

The Manitoba Child Care Association (MCCA) is now accepting applications from members interested in serving on our Provincial Board of Directors. There are two-year and one-year positions open. Elections will be held at our Annual General Meeting, Thursday, May 21, 2026. The term of office will begin immediately following the AGM.

We are seeking applications from members who have an understanding of and commitment to MCCA's mission, vision, goals, values, strategic plan and Code of Ethics. MCCA values reconciliation, equity, diversity and inclusion and ensures it is embedded and reflected in its work. We encourage applicants to self-declare. Successful applicants will have an extensive knowledge of early learning and child care as a service and as a profession at the local, provincial and national level. In addition to strong interpersonal skills, the ability to objectively consider perspectives and 4-6 hours per month to devote to MCCA business is required. We welcome applications from members who have a diverse range of experiences in and knowledge of the early learning and child care sector and who will work collaboratively with all government leaders. Previous volunteer experience with MCCA is an asset.

Board members must be available to attend the Annual General Meeting and a minimum of nine Board of Directors meetings held from 9:15 am – noon usually on the last Monday of each month. Board members must participate on one or more committees and be available to represent the MCCA at membership and public events during the term. Board members are required to complete 12 hours of ethics training, and must submit their MCCA Ethics Training Certificate (training can be taken, once nominated to the board). Persons that have been MCCA members in good standing for 2 years prior to the Annual General Meeting are eligible to be elected as a director.

Members of the MCCA Board of Directors serve as volunteers, however front-line caregivers or licensed family child care providers may be reimbursed for substitute/alternate fees if incurred in order to attend board or committee meetings. Travel subsidy is provided to the Director of Branch Services.

Nominations will not be accepted from the floor during the Annual General Meeting. The slate of nominees will be distributed in the spring via email to MCCA members.

Resolutions:

Resolutions are formal expressions of views that identify a problem or issue or contain a directive for action. All MCCA members can recommend issues for consideration by the Board of Directors and have the opportunity to shape the direction and priorities of the organization through the presentation of resolutions.

Application forms for the Board of Directors and the format for presenting resolutions can be accessed off our website at [www.mccahouse.org](http://www.mccahouse.org) or phone 204-586-8587 (1-888-323-4676) ext. 221 to have information faxed or mailed. Closing date for applications and resolutions is January 31, 2026. For further information, contact me at 204-837-7773.

Sincerely,

Cathy Gardiner  
**President**

**Manitoba Child Care Association  
Board of Directors**

**POSITIONS OPEN FOR APPLICATION**

**Two-Year Term – 2026-2028**

**President Elect:** Prepare to assume the office of President; assist the current President; participate on the Board Operations and Development Committee, Public Policy & Professionalism Committee and Personnel Committee.

**Secretary-Treasurer:** Chairperson of the Finance Committee; oversee the budget process, financial reporting and accountability processes; take minutes at all meetings of the Provincial Board of Directors meetings, Annual General Meeting.

**Director of Board Operations & Development:** Chairperson of the Board Operations and Development Committee and the Nominating Committee; oversee strategic planning, board development, and by-laws.

**Director of Public Policy & Professionalism:** Chairperson of the Public Policy & Professionalism Committee; participate in government relations and advocacy activities, be informed of government legislation, policy trends, network with stakeholder groups, coordinate the development of positions and platforms, lead activities during elections.

**Director** (1-2 positions open): Directors will contribute to board meetings, participate on an MCCA committee or lead a sub or ad hoc committee, and will assume duties otherwise identified by the Board of Directors.

**One-Year Term – 2026-2027**

**Member at Large** (3-4 positions open): This is a good position for a new member to the Board of Directors. Members at Large attend and contribute to board meetings, participate on an MCCA committee or lead a sub or ad hoc committee, or will assume duties identified by the Board of Directors.

**Returning Board Members**

The following persons will remain on the board of directors to complete their terms in the following positions to which they were previously elected:

Cathy Gardiner	President	2026-2028*
Tracy Cosser	Past President	2026-2028**
Brenda Gill	Director of Branch Services	2026-2028
Janice Delf	Director	2026-2028
Michelle Normandeau	Director	2026-2028
Susana Lam	Director	2026-2028

Application forms for the board of directors are accessible on our website [www.mccahouse.org](http://www.mccahouse.org) or call 204-586-8587 (1-888-323-4676 toll free Manitoba only).

\*Due to the current vacancy of President-Elect, Cathy Gardiner has agreed to assume the position of President for a 2<sup>nd</sup> term.

\*\*The Past President will be vacant as Lynda Raible's term will be complete. This is a non-elected position. Tracy Cosser, a current board member, will assume the position of Past President as a previous President to the Association.