



# Volunteer of the Year Award

## Nomination Form

### Nominee:

1. Is a volunteer with a minimum of 2 years of volunteering at centre or family child care home(s) in which the centre or family child care provider is a current MCCA member

**OR**

2. Is a personal MCCA member who volunteers for an organization related to child care services

**OR**

3. Is a personal MCCA member who currently volunteers on an MCCA Committee or Regional Board of Directors for a minimum of 2 consecutive years

- Cannot be nominated by someone they are related to
- MCCA provincial board members and the members of the awards committee are not eligible for nomination

### Nominator:

- Two MCCA members familiar with the nominee's work must complete the nomination
- One letter of support from another member of the organization (board/committee member, parent, etc.)

### Award Recipients will:

- Be presented with a plaque
- Receive 1 complimentary ticket to the conference banquet
- Have name inscribed on a plaque at MCCA
- Will be profiled in the fall issue of *Child Care Bridges* and/or MCCA's website
- Recipient may be profiled on MCCA's social media platforms

### Please note:

- MCCA's President and members of the Awards Committee are ineligible.
- There may be a recipient for each category.



# Volunteer of the Year Award Nomination Form

Name of person nominated: \_\_\_\_\_ MCCA # \_\_\_\_\_

Address: \_\_\_\_\_

City/Town: \_\_\_\_\_ Prov: MB Postal Code: \_\_\_\_\_

Ph: \_\_\_\_\_ Email: \_\_\_\_\_

Volunteers at/on: \_\_\_\_\_

Centre or FCCP MCCA # (if applicable) \_\_\_\_\_ # of years the nominee has volunteered: \_\_\_\_\_

**Nominator 1** - Name: \_\_\_\_\_ MCCA # \_\_\_\_\_

Address: \_\_\_\_\_

City/Town: \_\_\_\_\_ Prov: MB Postal Code: \_\_\_\_\_

Ph: \_\_\_\_\_ Email: \_\_\_\_\_

Place of Employment \_\_\_\_\_

Signature of Nominator

*I hereby agree to as a reference for the nominee*

**Nominator 2** - Name: \_\_\_\_\_ MCCA # \_\_\_\_\_

Address: \_\_\_\_\_

City/Town: \_\_\_\_\_ Prov: MB Postal Code: \_\_\_\_\_

Ph: \_\_\_\_\_ Email: \_\_\_\_\_

Place of Employment \_\_\_\_\_

Signature of Nominator

*I hereby agree to as a reference for the nominee*

**Nominees must agree to be nominated. Therefore they are asked to indicate their agreement by signing below:**

I agree to be nominated for the Volunteer of the Year Award:

\_\_\_\_\_  
Signature of Nominee

\_\_\_\_\_  
Date

Please complete the form and return to MCCA by February 20, 2025

To: Selection Committee, Manitoba Child Care Association

2 - 2350 McPhillips Street, Royal Bank Building

Winnipeg, MB R2V 4J6, Fax: 204-589-5613



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On a separate (type written page(s), please answer the questions below and provide specific examples. The more examples you can provide the better. Question #1 corresponds to category type of volunteer, etc. Please explain how the nominee:

**1. Is a volunteer with a minimum of two years of volunteering experience at a centre or family child care home(s) in which the centre or family child provider is a current MCCA member.**

*You may want to include information on the following:*

- How does the volunteer take lead on projects through planning and implementing?
- How does the volunteer serve on the Board of Directors at a child care centre or other committee?
- How does the volunteer participate in fundraisers and/or social events for the centre or family child care provider?
- How does the volunteer assist with field trips and other activities?
- How does the volunteer advocate on behalf of child care through letter writing, grant proposals, etc.?

**OR**

**2. Is a personal MCCA member who volunteers for an organization related to child care services.**

*You may want to include information on the following:*

- How does the volunteer assist with the organization's functions and/or activities?
- How does the volunteer serve on a committee or on the board?
- How does the volunteer participate in advocacy roles related to child care?
- How does the volunteer take part in meetings hosted by the organization, providing feedback during discussions?

**OR**

**3. Is a personal MCCA member who currently volunteers on an MCCA committee or regional Board of Directors and has for a minimum of two years.**

*You may want to include information on the following:*

- How does the volunteer assist with the committee's/regional board's activities?
- How is the volunteer an asset to the committee/regional board?
- How does the volunteer inspire/motivate other committee/regional board members?
- What qualities does this volunteer possess to make them worthy of the nomination?



# Volunteer of the Year Award

## Sample Question/Answer Page

Award: Volunteer of the Year

**Please note: This is just an example of how the questions can be answered and the type of answers the Awards Committee is looking for.**

### Category 1:

*Example answer:*

We are nominating our board member Brenda Smith. She has been on our board for 7 years. During those 7 years she has been a Board member at large for 3 years, Vice chairperson for 1 year and Chairperson for 3 years up to the present.

In her position as board member Brenda has been involved with several projects at the centre.

- She took the lead role in 2 of our fundraising events in 2020. She disbursed all of the Show and Save books, created a spreadsheet to record all sales and provided families with friendly reminders about their fundraising obligation. She also was the person in charge of our silent auction for our Bud, Spud & Steak. She applied for the lottery license, created the request for donations letter, recruited and organized volunteers to pick up donations, and had everything wrapped and displayed at the event.
- Brenda was instrumental in organizing a family dinner at our past 3 AGMs. She believed that this would encourage more families to come. She also invited the staff and believed that it was a good opportunity to gather staff and families.
- For the last two Week of the ECE, Brenda has rallied the board to celebrate our staff. She organized a decorating team to come to the centre on the weekend and decorate the centre for the staff. There were posters all around the centre with thank yous from the parents and children and lots of balloons & streamers. She ordered lunch for the staff and recruited parents to serve it to them.

### Category 2:

*Example answer:*

We are nominating our co-worker Jane Smith who volunteers for many organizations that are related to child care.

- Jane has been a volunteer for Children's Festival for 15 years. She began as a volunteer that worked at the face painting tent and is now a Board Member for the Children's Festival. During her 15 year volunteer commitment she has worked on various committees: This is where you could list the actual work that the person has volunteered.
- Jane has also volunteered for the National Early Learning & Care child care forum. She served on the steering committee and has completed numerous tasks, etc. This is where you can list what work she has done on the committee.

### Category 3:

*Example answer:*

I am nominating my co-worker Penny Smith who volunteers for our regional MCCA Board of Directors. Penny has been a board member since the inception of our regional charter, 7 years. She began as a member at large and is now currently our President. As a board member Penny has taken on many responsibilities.

- Penny has ensured that our region has hosted two professional development events, one in the spring and one in the fall. This is where you could list the tasks that she has done to make this happen.
- Penny has started a regional newsletter and has recruited volunteer writers. This is where you could list the steps/tasks of how Penny produced the newsletter.