

# Member's Guide



## Manitoba Child Care Association

### About The Manitoba Child Care Association (MCCA)

MCCA is a voluntary professional association for the early learning and child care workforce in Manitoba. We work to further early learning and child care as a profession and promote the advantages of a public investment in developing a system of high quality accessible and affordable child care services. With close to 4000 members, MCCA is proud to be the largest and most successful provincial child care organization in Canada.

MCCA was established in 1974, is a registered charity, and operates as a not for profit organization. We are entirely membership funded and grateful to have the support of the child care workforce in Manitoba.

### What are the benefits of an MCCA membership?

An MCCA membership can help you succeed. It is an investment in your credibility as a professional, and in your personal career development. An MCCA membership provides you an opportunity to participate in events that allow you to learn, connect with your peers, share ideas, and find information. Regardless of your job title within the child care workforce, ongoing learning and engagement is essential in order for you to keep up with new ideas and best practices in order to be successful. Be sure and mention you are a personal MCCA member on your resume as it shows current and future employers that you are dedicated, career minded, and connected to your profession.

The synergy of a collection of people is far stronger than just one person. If you share an interest in early learning and child care as a profession and as an important public service, then it is far better to join MCCA and take advantage of all the resources and supports available to our members.

All MCCA members also receive a joint membership with the Canadian Child Care Federation (CCCF), the national organization working to improve the quality of child care for Canadian families. You can be proud that your MCCA membership not only helps you individually, but also helps strengthen the child care system in Manitoba and across Canada.

### What does MCCA provide for you?

MCCA provides you with resource information through our publication *Child Care Bridges*, and through the CCCF publication *Interaction*. We have a resource library you can visit in person, or we will mail to you resources from our library to help with curriculum planning, or a DVD for your next staff meeting.

Manitoba Best Practices Licensing Manual for Early Learning and Child Care Centres recommends 24 hours of professional development per year for Early Childhood Educators and Child Care Assistants. MCCA offers professional development workshops and annual conferences that members can attend at reduced rates. Members located outside of Winnipeg can attend workshops

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offered by our regional branches. MCCA members located outside of Winnipeg may be eligible for travel subsidy to attend our provincial conference. Details are in the conference programme.

Our large membership base enables us to negotiate lower group rates for programs such as:

- group benefits plan, which includes life, disability, health, dental, and vision care
- group RRSP and a registered pension plan
- liability insurance

We offer a job board for centre members seeking employees or those seeking employment, recognition awards for members achieving excellence in their workplace, opportunities to meet new people and have fun at recreational events.

Members keen to be active, involved, and enhance their own leadership skills can become an MCCA volunteer on various committees, special interest groups, or stand for election to our board of directors.

If you want to learn more about early learning and child care and be part of a strong, vibrant community of educators, joining MCCA is a step in the right direction

## What else does MCCA do?

Child care as a public service and as a profession has evolved because of the advocacy work of the Manitoba Child Care Association. As the voice of early learning and child care in Manitoba we use the thrust of our substantial membership to strengthen the profession, expand services, and improve quality.

While our lobby success stories may not be visible to our members on a day to day basis, our efforts have contributed to better compensation, the government supported pension plan and retirement benefits, capital funding to eligible child care centres, ongoing increases to operating grants, and tuition support and workplace training for ECE students, to name a few.

## MCCA at a Glance

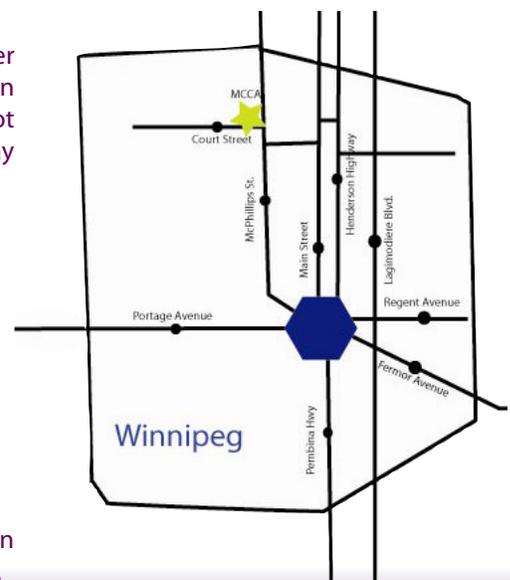
### Where is MCCA located?

MCCA's head office is located on the 2nd Floor of the Royal Bank Building at the corner of McPhillips & Court St. in Winnipeg. Our phone number is 204-586-8587. Toll free in Manitoba is 1-888-323-4676. Parking is available less than a block away at the pay lot located west of 1021 Court St., just in front of the Wal-Mart. It costs \$6.00 for the day or evening.

Our mailing address is:  
Manitoba Child Care Association  
2nd Floor, 2350 McPhillips St.  
Winnipeg, Manitoba  
R2V 4J6

### What are MCCA office hours?

MCCA's business office is open Monday – Friday, 8:00 am – 4:00 pm. We are also open evenings and Saturdays when workshops are scheduled. Please call ahead for dates.



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When will my Child Care Bridges magazine be mailed to me?

Bridges is mailed in: March June September December



How do I find out when workshops are scheduled?

Most workshops are held in the fall and the winter. Information about workshops is included in the September and December issue of Child Care Bridges. Workshops and other upcoming events are always on our website [www.mccahouse.org](http://www.mccahouse.org) and online registration begins September 1 and December 1 annually.

I live outside of Winnipeg, what does MCCA offer for me?

MCCA provides financial assistance to our regional branches located throughout Manitoba. A regional branch is formed by local MCCA members who volunteer their time to carry out MCCA's mandate in the region. Regional events are often listed in the workshop brochure, are emailed to child care centres in the region, or listed online. Go to the regional branch page on our website for more information about workshops and conferences hosted in the regions.

Refer to the Information for MCCA Members Located Outside of Winnipeg for more details.

I can't get to your resource library during the day. Will you mail my books?



Yes, a list of our library resources is on our website, click on professional development, then lending library. We will mail the books and videos of your choice to you. You can return the books using the postage paid return mail labels we will provide to you.

When is the annual conference held?

Our annual provincial conference is held the last weekend in May. The conference program is mailed to individual members in February. Conference is an awesome and not to be missed event! You will meet new people, leave with new information, re-energized, and excited to be working in early learning and child care. Online registration is available by

February 1 annually. MCCA also offers a Directors Conference for managers and supervisors and is held annually in the fall.

Do you have a website?

Yes, our website is [www.mccahouse.org](http://www.mccahouse.org). You should check it often for the latest news, upcoming events, professional development opportunities, announcements, information about your membership, event registrations, group benefits plan information and much more. There is also an online calendar so you can see upcoming events.

You can also find information about MCCA on the Manitoba ECE's and CCA's Facebook page.

What can I do to learn more about MCCA?

To be an informed and active MCCA member:

- read all the print materials we provide to new members
- visit our website often
- read each issue of Child Care Bridges magazine

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- participate by coming to events, seeing what we do, meeting other members, volunteering on a committee!

If you are the director of a full or part time child care centre, you will find additional information in the Executive Directors Guide. It is available on our website.

## What does an MCCA membership cost?

Some child care centres pay for their employees MCCA membership as an additional benefit. Others remit to MCCA the dues paid by their employees on payroll deduction. Individuals can also pay independent of their employer, either in full for the year by cheque, cash, credit card, or monthly by pre-authorized debit.

Individuals (payable annually, or monthly by payroll remittance or EFT):

Full time ECE: \$17.34/month      Part time ECE: \$10.33/month  
Full time CCA: \$ 9.33/month      Part time CCA: \$ 6.33/month

Associate: \$116.00 annual or \$9.67per month  
Student: \$ 50.00 annual

Rates for Child Care Facilities are:

Full time Child Care Centre: \$200.00      Part Time Child Care Centre: \$112.50  
Family Child Care Provider: \$11.67 per month

MCCA membership year is January – December. Visit our website for details. Annual receipts are mailed to active members annually in February. All membership categories include a joint affiliate membership with the Canadian Child Care Federation.

## How do I become a member?

Complete an Individual Membership Application. You can print one from our website [www.mccahouse.org](http://www.mccahouse.org). Most child care centres also have a supply of application forms. Choose your payment option and submit the application with your fees (if you are not on payroll remittance). Annual fees can be pro-rated for the number of months remaining in our membership year.

## My contact information has changed; what should I do?

Complete a Change of Member Information form. You can print one from our website [www.mccahouse.org](http://www.mccahouse.org). Most child care centres also have a supply of Change of Member Information Forms. You can fax the completed form to 204-589-5613 or you can mail it to us.

## Who should I call with other questions?

Pat Wege, Executive Director	204-336-5060
Karen Houdayer Professional Development Manager	204-336-5062
Kathleen Hockley Finance & Accounting Manager	204-336-5064
Teresa Bially, Professional Development Administrator	204-336-5061
Dianne Jones-Pearson, Records & Registrations	204-336-5065
Christina Skinkoway, Administrative Assistant	204-586-8587